



**CITY OF ARLINGTON  
LEOFF 1 DISABILITY BOARD  
MEETING MINUTES**

**Wednesday, February 16, 2022 at 9:00 AM  
Butner Board Room, 110 E. 3<sup>rd</sup> St. and via Zoom**

---

**Board Members Present:** Don Vanney, Michael Ganz, and Michele Blythe (via Zoom). Dan Jacoby was excused. Rick Thomas was absent.

**Staff present:** Board Secretary James Trefry.

Chair Ganz called the meeting to order at 9:02 A.M.

**Visitors**

None.

**Consent Agenda**

Board Member Blythe moved to approve the Consent Agenda consisting of the minutes of the August 10, 2021 special meeting and the August 24, 2021 regular meeting. Board member Vanney seconded the motion, which was carried.

**NEW BUSINESS**

1. Current claims were reviewed and approved in closed session.
2. Secretary Trefry discussed the departure of Jessica Rowe to Lake Stevens and that HR would now take over the processing of claims and Deputy City Clerk Julie Petersen would now be the primary point of contact for LEOFF 1 Retirees to submit expense receipts for processing. Finance will still maintain the records of claims approval and will process the actual checks.

During the discussion, Board Member Blythe moved to allow the Board Secretary to automatically process reimbursement of Medicare premiums going forward, upon review for accuracy and completeness, without further need for Board approval. Board member Vanney seconded the motion, which was carried.

**Continued Business**

**Adjourn**

There being no other business to be conducted, the meeting was adjourned at 9:18 A.M.

Next meeting is scheduled for Wednesday, March 16, 2022.

---

Michael Ganz  
LEOFF 1 Disability Board Chair

---

James Trefry  
Board Secretary